

Administrative Permit: Agricultural Clearing			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING			\$1,160
ENVIRONMENTAL			
PDS REVIEW TEAMS			**
STORMWATER			\$695
DEH	SEPTIC/WELL		
	SEWER		
PDS TRAILS REVIEW			
VIOLATION FEE (<i>not included in total</i>)		\$500	
INITIAL DEPOSIT & FEE TOTAL \$1,855			

* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.

** Do not collect PDS REVIEW TEAMS deposit at intake. Planner will determine if deposit is necessary.

PLEASE FOLLOW ALL INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.

PART A:

All listed items must be completed, signed and saved as PDF files on a USB Flash Drive. PDS forms are available at <http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html> and at the links below.

- Plot Plan
- Photos of the area to be cleared
- [126 Acknowledgement of Filing Fees and Deposits \(see Note #1\)](#)
- [320 Evidence of Legal Parcel \(and any Deeds\)](#)
- [346S Supplemental Application](#)
- [511 Notice of Proposed Administrative Permit](#)
- [514 Public Notice Certification](#)
- [579 Environmental Review Questionnaire for Agriculturally-Related Clearing Permits](#)
- [LUEG-SW Stormwater Intake Form for Development Projects](#)

PART B:

In addition to **PART A** on a USB Flash Drive, all items listed under **PART B** must be completed, signed and submitted as paper hard copies.

- Plot Plans: **Three (3) hard copies.**
- Public Notice Package (**see PDS-516 for Specific Requirements**).
- [346 Discretionary Permit Application: One \(1\) hard copy.](#)
- [346S Supplemental Application: One \(1\) hard copy.](#)
- [511 Notice of Proposed Administrative Permit](#)
- [LUEG-SW Stormwater Intake Form for Development Projects: Two \(2\) hard copies.](#)

PART C:

All items below are informational only and not be submitted.

- [090 Typical Plot Plan](#)
- [209 Defense and Indemnification Agreement](#)
- [515 Public Notice Procedure](#)

**This application requires an appointment to submit.
To schedule or cancel appointments please call (858) 694-2262**

NOTES:

1. If the Financially Responsible Party (FINRESP) wants to designate an additional DEPOSITOR (such as an Agent or Permit Runner) to make online deposits to the FINRESP'S Trust Account(s), then the FINRESP and the DEPOSITOR must be Accela Citizen Access Registered Users and complete all of form PDS-126. Register at: <https://publicservices.sdcounty.ca.gov/citizenaccess>.
2. Save each complete Study, Report, Plot Plan, Map, etc., as a single PDF file onto One (1) USB Flash Drive. Submit only the requested files. Provide only one (1) USB Flash Drive at intake. **All files must have all security restrictions and passwords removed.** PDF files must be named by either "Form Number" (example: PDS-399F), or "Title of the submitted study" (example: Fire Protection Plan).
3. Please note: **USB Flash Drive will not be returned.**
4. **Plot plans (showing area to be cleared) are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed.**
5. Put neon-yellow "Agricultural Clearing Expedite" card on top and hand deliver to PPS.
6. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.